

Computer Science Practicum Feedback Form (Spring 2005)

Presentation ID: _____

First presenter's last name: _____

Evaluator: (**circle one**) Professor - Student - Visitor - Other

		Yes	No	Other	Comments [This is what the presenter will appreciate!]
Content	Includes the background of the project?				
	Identifies the problem that needs to be solved?				
	Presents a reasonable response to the problem?				
	Applies knowledge of Computer Science principles ?				
Presentation	Organized (i.e., clear structure)?				
	Understandable by upper-level CS students?				
	Communicated well (e.g., response to questions)?				
	Professional (i.e., acceptable in academia/industry)?				
Project (if applicable)	Evidence of productive team/group work?				
	Evidence of working in multiple hardware platforms?				
	Evidence of working in multiple software platforms?				

Additional Comments

Instructions for Using This Form

Explanation of the feedback criteria (or, in some cases, additional questions related to the criteria)

Content	Includes the background of the project?	Has the presenter provided enough background so that the audience can easily understand the problem statement in context (see the next criterion)?
	Identifies the problem that needs to be solved?	Any research/internship project must be a series of problem-solving activities. Has the presenter identified a problem whose solution can be appreciated by a large number of people. Has the presenter also discussed how solving the problem would positively affect our lives?
	Presents a reasonable response to the problem?	Ideally, the problem must be solved within the semester, in a way the presenter's contribution is clearly understood. In some cases, though, the problem may turn out to be too difficult for the project duration. In such a case, has the presenter clearly explained the analytical process and the final status?
	Applies knowledge of Computer Science principles ?	As a practicum, the presenter is expected to demonstrate how CS principles are applied in the project. Did the presenter clearly state this point?
Presentation	Organized (i.e., clear structure)?	Earlier in the presentation or by glancing at the poster, were you able to understand the big picture of the presentation, e.g., how the presentation is organized?
	Understandable by upper-level CS students?	Since the practicum is an upper-level activity, presenters will assume the basic knowledge in CS which may not be shared by those in lower classes. Even without full understanding of the content, students should still be able to benefit from recognizing the level of work they will be accomplishing in the near future. Those in lower classes are invited to comment on this criterion with these points in mind.
	Communicated well (e.g., response to questions)?	Did the presenter communicate effectively? Did s/he respond to questions well?
	Professional (i.e., acceptable in academia/industry)?	Did the presenter deliver an effective presentation including sufficient details within the allocated time?
Project (if applicable)	Evidence of productive team/group work?	These criteria may or may not be applicable to all projects. Students are expected to achieve these criteria through multiple courses. However, if these aspects are discussed in the presentation, they should be noted to acknowledge the experience of the presenter with the project.
	Evidence of working in multiple hardware platforms?	
	Evidence of working in multiple software platforms?	

Meaningful feedback would contain information which the presenters can use to improve their presentations or papers. Simply assigning a grade would not in general contain that kind of information. So, if you are evaluated, you would wish to get “informative” feedback (not just a grade). In this sense, this form (as a tool for improving students’ presentation/paper) de-emphasizes the grade levels (just yes or no) and emphasizes the importance of your comments. If you feel the presentation satisfies a certain criterion, check “yes”; if not, check “no”; if you cannot decide, check “other.” In either case, you are encouraged to write why you made that decision.